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| **Volunteer Role Description**  **RANGER ADVISER** |  |

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| **Volunteer role title:** | Ranger Adviser |
| **Supported by:** | Next Gen Team Lead |
| **Length of time in role:** | 3 years (may be extended by a further 2 years) |
| **Location/level:** | Leeds County |

**What is the purpose of this role?**

A Ranger Adviser is a specialist in the Ranger programme. They will advise, motivate and communicate information about Rangers to the Leeds County team and other Girlguiding Leeds members. The aim of the role is to give more Rangers ways to access opportunities for development, challenge and adventure.

As an adviser, you will attend meetings and have regular contact with other advisers, teams at other levels, and leaders. You will be responsible for giving support to leaders in your local area by keeping up to date with all aspects the Ranger experience, including changes to programme, new initiatives, and opportunities for members to get involved.

You will take an active part in the Next Gen team and may be responsible for helping to create opportunities for events.

**What will I do in the role?**

* Provide ongoing support to volunteers and Rangers by giving advice and answering specific queries, often by email.
* Support Rangers to complete their Ranger Lead Away and Commonwealth Awards.
* Use your knowledge of the Ranger programme to solve problems and promote the advantages of your area of the guiding programme.
* Maintain communications with the members of your team, commissioners and other relevant county volunteers, including Ranger Leaders.
* Facilitate the running of the Leeds County Ranger WhatsApp group and Facebook group.
* Visit units in the local area to promote events and opportunities.
* Support Leaders to provide a safe girl-only space where girls and young women can discover their full potential through all areas of the programme.
* Attend section-specific and team meetings and events, as appropriate.
* Keep up to date with new resources and programme initiatives; use and cascade information, communicating to all relevant stakeholders.
* Promote local, national and international opportunities available within guiding as well as externally, and encourage young members to take part.
* Complete relevant training for the role and ensure the wider team’s skills are up to date.
* Help and support events to promote your specialist area.
* Work closely with the Next Gen team, including the Young Leader Adviser and the Queen’s Guide Award Adviser.

**What will Girlguiding do for me?**

* Provide a thorough and appropriate induction to the role and County.
* Help to develop skills and abilities to perform the role by providing relevant training opportunities (including e-learning where possible).
* Provide guidance via the Guiding Manual.
* Provide support and development from fellow volunteers, including a local Commissioner.
* Host meetings and events to share information at a local level.
* Reimburse agreed expenses.
* Provide references.
* Provide a clear complaints procedure and support to resolve problems or disagreements.

**Who can do this role?**

An Adviser may be any adult over 18 years old. They should already be, or willing to become, a member of Girlguiding.

**Do I need a qualification?**

You don’t need a specific qualification to become an Adviser. You will be provided with training and/or support as necessary, depending on your particular specialism.

**Am I right for the role?**

Girlguiding advisers provide essential support to help members get the most out of the Girlguiding programme and promote our activities. While we can offer you training and support, we would expect you to possess the personal qualities outlined below.

**Personal qualities**

* An open and approachable manner.
* Reliable and trustworthy.
* Creative and enthusiastic.
* A commitment to ongoing personal development.
* Knowledge, enthusiasm and an interest in Rangers.
* Understanding of, and ability to comply with, Girlguiding’s policies and the volunteer Code of Conduct.
* Ability to be an ambassador for the values of Girlguiding.

**Skills and abilities**

While these skills and abilities are not essential when starting, they should be developed as part of the role.

* Ability to work as part of a team.
* Good communication skills.
* Desire to motivate and inspire girls and young women from a broad range of backgrounds.
* Ability to motivate and inspire adult volunteers.

Girlguiding welcomes volunteers of all backgrounds, ages, cultures, faiths and abilities. We are flexible, and volunteering can be arranged to fit around a busy lifestyle.

As this role works directly with young people you will be required to complete a criminal record disclosure check, carried out by a local verifier.

Please note this is a volunteer role; this role description does not form part of any contract of employment.

If you wish to apply for this role, please complete the ***Expression of Interest Form*** and return it to the Leeds County Commissioner at [cc@girlguidingleeds.org.uk](mailto:cc@girlguidingleeds.org.uk)